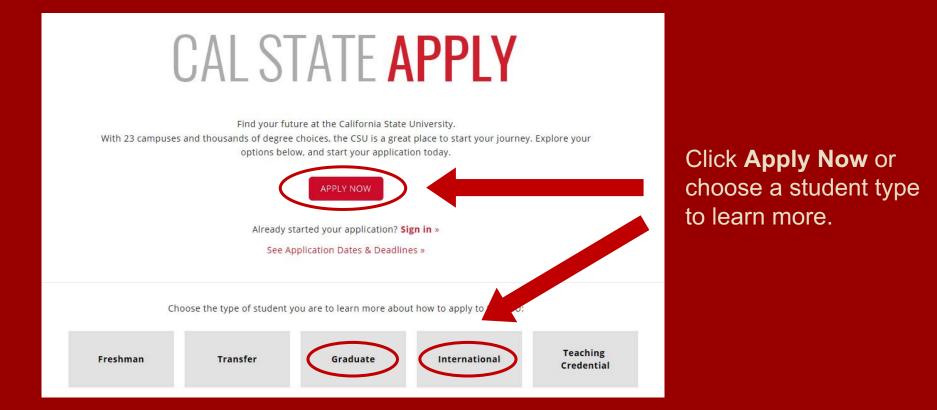# SAN DIEGO STATE UNIVERSITY

Fall 2018
SDSU Graduate Application
Featuring Cal State Apply

CAL STATE APPLY—The new way to apply to SDSU

www.calstate.edu/apply

WHAT IS CAL STATE APPLY?

Click **Apply Now** or choose a student type to learn more.

When you're ready to complete your application to the CSU, be sure to have these items on hand:

- ✓ Unofficial transcripts

- ✓ Social Security Number (if you have one)

- ✓ Citizenship status

- ✓ Credit card—Application fees are due at the time of submission and are paid by credit card
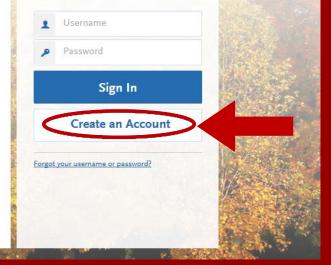
- ✓ Annual income

CREATE YOUR ACCOUNT

CREATE AN ACCOUNT

Create an Account

The information below will be provided to the admiss[...]
to which you apply. Please provide complete and accu[...]
application you will be able to specify additional addr[...]
details.

All information is required unless noted as optional.

Your Name

Title *Optional*	
First or Given Name	Mary
Middle Name *Optional*	
Last or Family Name	Student
Suffix *Optional*	
Display Name *Optional*	Mary Student

Contact Information

Email Address	marystudent@gmail.com	Work
Confirm Email Address	marystudent@gmail.com	
Preferred Phone Number	+16195945500	Cell
Alternate Phone Number *Optional*	(201) 555-5555	Cell

Text Notifications

☑ I authorize text messages to my cell phone number above and ac[...]
responsibility for any charges incurred.

Username and Password

Your username must be at least 6 characters. Your password must [...]
of 8 characters and contain at least one letter and one number or s[...]

Username	marystudent
Password	●●●●●●●●●●●●
	Strong
Confirm Password	●●●●●●●●●●●●
Security Question	On what street did you grow up?

Terms and Conditions

Terms of Use

These Terms of Use constitute an agreement [...]ement") between you and
Liaison International, Inc. (the "Company") [...]ner of the website located at
www.liaison-intl.com (the "Site"). Your u[...] Site and/or the services

☑ I agree to these terms

Create my account

Account Created

Your account has been successfully created.

Continue

Fill out your first and last name as stated on your driver's license, passport, or birth certificate. Add your contact information and create a username and password for your Cal State Apply Profile.

Once you are finished with this screen, click on **Create my account**.

Extended Profile

Below is the current information used to create your account. If you need to update or change any of the following informati

Education

What level of degree are you seeking?

Only select **Graduate, including Credential and Certificate Programs** if you have a Bachelor's degree (or will have a Bachelor's degree by your program start date) and are seeking a Master's degree, teaching certificate or post-baccalaureate degree.

Only select **Undergraduate** if you are:

- A graduating high school senior or equivalent
- Seeking a Bachelor's degree and are transferring from another institution
- Seeking a second Bachelor's degree

◯ Undergraduate   ● Graduate, including Credential and Certificate Programs

Type of degree

| ✓ Master's degree or higher |
| Teaching Credential, including CalState Teach |
| Post-baccalaureate Certificate |

- Select Level of Degree: **Graduate, including Credential and Certificate Programs**

- Select "**Master's Degree or higher**" option in the drop down for access to the MA and preliminary administrative services credential or MA only option application

COMPLETE YOUR PROFILE—MILITARY & U.S. CITIZENSHIP STATUS

Use the drop-down menu to select a U.S. Military Status and one of the following U.S. Citizenship Status options:

- **U.S. Citizen:**
  - An individual born in the United States
  - An individual who has been naturalized as a United States citizen
  - An individual born in Puerto Rico, Guam, or in the U.S. Virgin Islands

- **Permanent U.S. Resident:** an individual admitted to the United States as a lawful permanent resident

- **Temporary U.S. Resident:** an individual admitted to the United States as a lawful temporary resident

- **Non Resident:**
  - An individual who is not a United States Citizen and will study at SDSU on an F-1 or J-1 Visa

- **None:** an individual without a legal status in the United States (including Deferred Action for Childhood Arrival students, Dream Act students)

START YOUR APPLICATION

Welcome to The California State University

Hi Mary Student

Thank you for your interest in The California State University. We hope you will find the online application process to be comprehensive and easy to navigate. You do not need to complete the online application all at once. You may access your application and change your answers as many times as you like by using your login credentials from any computer with Internet access. Your application can be completed online and submitted electronically once you have entered the required information.

Please Note: If you previously created an account on CSUMentor you will need to create a new account for Cal State Apply.

Start Your Application!

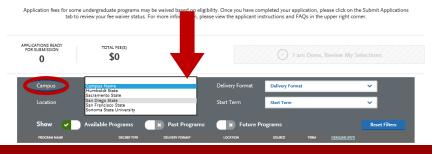Click on **Start Your Application**! on the bottom of the page.

You will receive a confirmation of saved information as you complete each section.

Your application will be completed online and submitted electronically once you have entered the required information.

SELECTING YOUR PROGRAMS

Use the drop-down menus to select the **Campus** and **Location.**

SDSU Location Options:

- **Imperial Valley:** The **Imperial Valley Campus** is located in Calexico, California, U.S.

- **Main Campus:** The **Main Campus** is located in San Diego, California, U.S

- **Online:** Programs offered exclusively online.
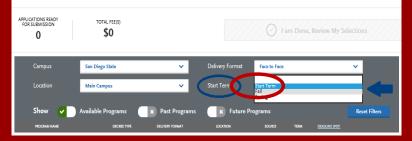
SELECTING YOUR PROGRAMS

Select the Programs to Which You Want to Apply

Select at least one program to start your application. You can add additional programs from the Add Program tab at any time before the submission deadline.

Application fees for some undergraduate programs may be waived based on eligibility. Once you have completed your application, please click on the Submit Applications tab to review your fee waiver status. For more information, please view the applicant instructions and FAQs in the upper right corner.

Delivery Format:
Use the drop-down menu and select **Fall.**

Select the program (major) to which you want to apply by clicking on the plus sign on the left-hand side.
Both the MA only and MA w/ credential options will be next to each other as displayed in image.

Once you are done selecting your program (major), click on **I am Done, Review My Selections** to continue with your application.
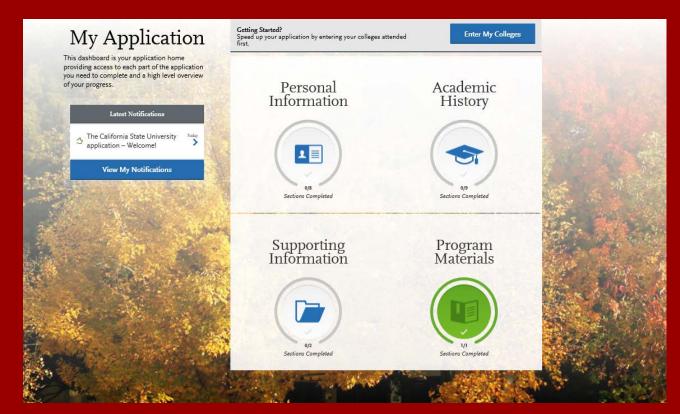
THE APPLICATION DASHBOARD

The Application Dashboard will help you access different parts of your application:

- Personal Information

- Academic History

- Supporting Information

- Program Materials

PERSONAL INFORMATION

Click on the **Personal Information** quadrant to begin the first part of your admission application.

Personal Information

0/7 Sections Completed

0/7

Release Statement

Biographic Information

Contact Information

Citizenship/Residency Information

Race & Ethnicity

Other Information

Credentials

Click on the first section called **Release Statement** to begin to enter your information.

RELEASE STATEMENT

Release Statement

You may update this information at any time prior to submission. Once you have submitted, the information on th
cannot be edited.

Release Statement

CERTIFICATION - to be read and authorized by all applicants to certify the accuracy of the information provide

I certify under penalty of perjury under the laws of the State of California that I have provided complete and accurate respons
the items on this application. I further certify that all official documents submitted in support of this application are authenti
unaltered records that pertain to me. I authorize the California State University to release any information submitted by me i
application for admission and any application for financial aid to any person, firm, corporation, association, or government a
verify or explain the information I have provided or to obtain other information necessary for my application for admission a
application for administration of financial aid and in connection with any perjury proceedings. I authorize the California Stat
University system to release any submitted test results to all campuses to which I submit an application. My certification ver
accuracy and completeness of the information provided. I understand that any misrepresentation or omission may be cause
or cancellation of admission, transfer credit, or enrollment. I certify that so long as I am a student at this institution, I will advise the
residence clerk if there is a change in any of the facts affecting my residence.

☑ Your certification of this statement serves the same purpose as a legal signature, and is binding.

Release of Contact Information

I authorize the California State University to release my contact information to one or more CSU campuses and/or affiliates that may
wish to contact me before and/or after I have submitted my application to the university.
Optional

☑ Check box to Acknowledge

Sidebar navigation

0/8
Sections Completed

Release Statement

Biographic Information

Contact Information

Citizenship/Residency Information

Race & Ethnicity

Parent/Guardian Information

Other Information

Educational Opportunity Program (EOP)

Additional Information Release

I authorize the California State University to release to my school or college counselor/counseling office (or sponsoring agency)
information regarding my application, including test scores, transcripts and other supporting documents, as they relate to my
admission and scholarship status. If you do not check the box, CSU may not inform your school or counselor whether you have
applied or been admitted.
Optional

☑ Check box to Acknowledge

Save and Continue

Carefully read each statement under **Certification**, **Release of Contact Information**, and **Additional Information Release** and check the boxes beneath the text.

When you are finished, click on **Save and Continue.**

BIOGRAPHIC INFORMATION

Carefully complete the information on the **Biographic Information** section. You can edit this information prior to submission, but **once you submit your application, this information can no longer be edited**.

CITIZENSHIP/RESIDENCY INFORMATION

Citizenship/Residency Information

You may update this information at any time prior to submission. Once you have submitted, the information on this page cannot be edited.

United States Citizenship Details

U.S. Citizenship Status

Country of Citizenship

Do you have dual citizenship?
○ Yes   ○ No

Dropdown options:
- U.S. Citizen
- Permanent U.S. Resident
- Temporary U.S. Resident
- Non Resident
- None

Visa Information

Do you have a U.S. Visa?
○ Yes   ● No

Residency

What U.S. State/Possession do you regard as your permanent home?

Save and Continue

Sidebar:
0/7 Sections Completed
- Release Statement
- Biographic Information
- Contact Information
- Citizenship/Residency Information
- Race & Ethnicity
- Other Information
- Credentials

Use the drop-down menu to select a U.S. Citizenship Status:

- **U.S. Citizen:**
  - An individual born in the United States
  - An individual who has been naturalized as a United States citizen
  - An individual born in Puerto Rico, Guam, or in the U.S. Virgin Islands

- **Permanent U.S. Resident:** an individual admitted to the United States as a lawful permanent resident

- **Temporary U.S. Resident:** an individual admitted to the United States as a lawful temporary resident

- **Non Resident:**
  - An individual who is not a United States Citizen and will study at SDSU on an F-1 or J-1 Visa

- **None:** an individual without a legal status in the United States (including Deferred Action for Childhood Arrival students, Dream Act students)

RACE AND ETHNICITY

Race & Ethnicity

You may update this information at any time prior to submission. Once you have submitted, the information on this page cannot be edited.

Ethnicity

With regard to your ethnicity, do you consider yourself Hispanic or Latino?

Select your Ethnicity ▼

Race

Regardless of your answer to the question above, please select below one or more of the following groups in which you consider yourself a member.

☐ American Indian or Alaska Native

☐ Asian

☐ Native Hawaiian or other Pacific Islander

☐ Black or African American

☐ White

☐ Decline to State

☐ None of the above

Left navigation panel:

0/7
Sections Completed

Release Statement

Biographic Information

Contact Information

Citizenship/Residency Information

Race & Ethnicity

Other Information

Credentials

To conform to federal guidelines, CSU campuses must collect information on ethnic and racial backgrounds for all applicants.

This information will **not** affect your application for admission.

OTHER INFORMATION

Other Information
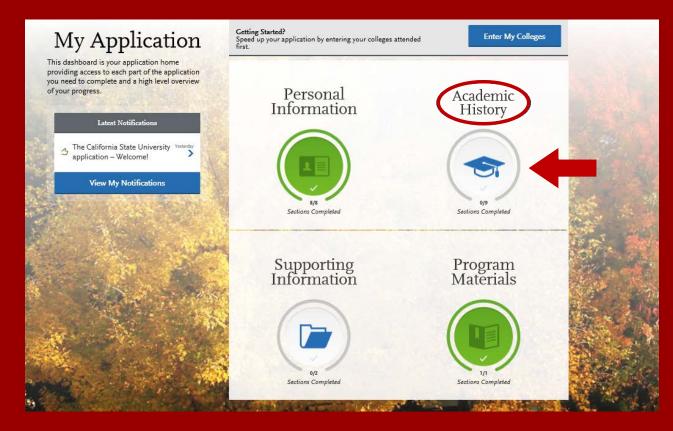
You may update this information at any time prior to submission. Once you have submitted, the information on this page cannot be edited.

Social Security Number

Your designated programs may require your SSN for institutional or federal financial aid forms.

SSN *Optional*

If you have qualified for Deferred Action for Childhood Arrivals (DACA) from the United States Citizenship and Immigration Services and subsequently been issued a Social Security Number, please enter the number below. If you do not have a Social Security number at the time you file the application, you may leave the item blank and the campus will assign a temporary number. However, you should obtain a Social Security number, unless you are prohibited by law from doing so, and submit it to the university by the time you begin enrollment. Failure to furnish your correct Social Security number may result in the imposition of a penalty by the Internal Revenue Service.

If you have a U.S. Social Security number you are required to include it on admission application forms to all CSU campuses pursuant to Section 41201, Title 5, Code of California Regulations and Section 6109 of the Internal Revenue Code. CSU campuses may use the Social Security number to identify your student records maintained in your association with the campus and, if needed, to help collect debts owed the university.

Also, the Internal Revenue Service requires the university to file information returns that include the student's Social Security number and other information, such as the amount paid for qualified tuition, related expenses, and interest on educational loans. That information is used to help determine whether you, or a person claiming you as a dependent, may take a credit or deduction to reduce federal income taxes. Failure to comply with this requirement may result in a $50 penalty, assessed by the IRS under Section 6723. In addition, this information is utilized to match your application to academic records, financial aid applications, and other documents.

Language Proficiency

What is your Native Language?   Select Language ▾

Add Another Language

If you have a Social Security Number (SSN), enter it here (arrow pointing to SSN field). If you do not have an SSN, leave this part blank.

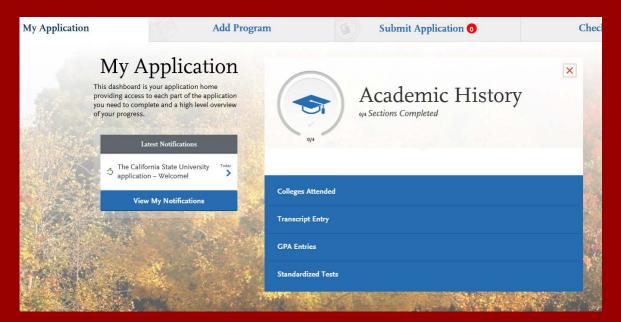At the bottom of the screen, select your Native Language from the drop-down menu.

After you finish entering your **Personal Information** on your application, you will complete your Academic History.

Click on the **Academic History** icon to continue.

ENTERING YOUR ACADEMIC HISTORY

In this section you will:

- Identify the colleges attended, including all post-secondary institutions attended.

- Identify the standardized tests you have taken or plan to take.
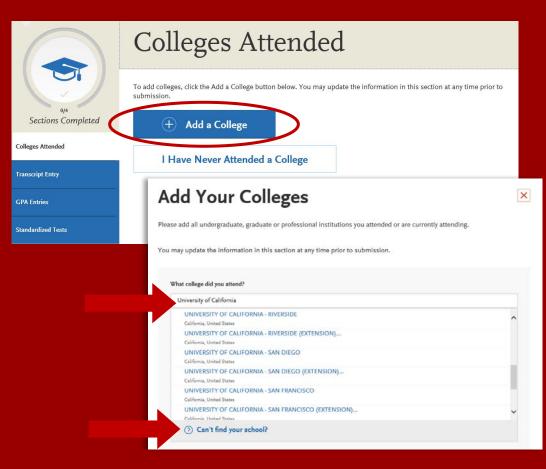
COLLEGES ATTENDED

Add a College

Add **all** colleges attended. For each college, enter the degree awarded or in progress, type of term system, and dates of attendance. Include international post-secondary institutions and U.S. institutions you attended that are not regionally accredited.

Begin typing the full institution name. The system will display results that match the information. Select the correct matching college. This feature includes all institutions, domestic and international with a College Board CEEB code.

If you are unable to find your institution, verify the name is entered without abbreviations and matches official name on the transcript. If the institution is not found select **Can't find your school?** and complete the degree, term and attendance information.
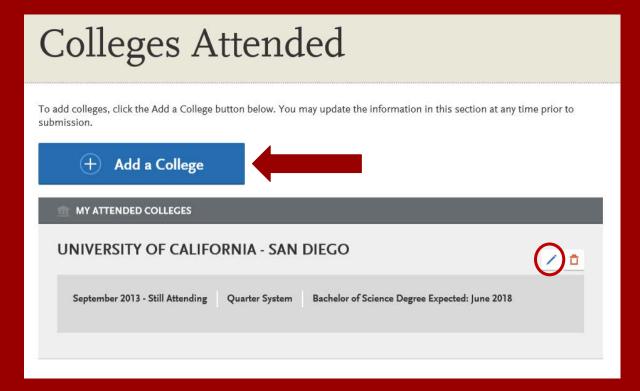
COLLEGES ATTENDED

Indicate if a degree has been completed or will be completed.

- Select type of term system institution follows—semester, quarter or trimester.

- Indicate first & last terms attended.
  - **First term**: select term, month and year. Month = month classes started.
  - **Last term**: If still attending at time of application, check box indicating you are still attending. If no longer attending, select last term, month and year. Month = month classes ended.
  - Once all information is complete, select **Save This College**.

COLLEGES ATTENDED

Colleges Attended

To add colleges, click the Add a College button below. You may update the information in this section at any time prior to submission.

+ Add a College

🏛 MY ATTENDED COLLEGES

UNIVERSITY OF CALIFORNIA - SAN DIEGO

September 2013 - Still Attending | Quarter System | Bachelor of Science Degree Expected: June 2018

- After saving your college information, verify information is displaying correctly. If you need to edit the information, click on the **blue** pencil located on the right-hand side of the screen.

- Add any additional colleges you have attended. All colleges attended must be reported.

TRANSCRIPT ENTRY

Transcript Entry

Enter transcript information exactly as it appears on your transcript. Your transcript details will be reviewed by a quality assurance team. If there are inaccuracies, your application will be sent back to you, and this will result in delays in submitting your application. All courses must be included, even if you did poorly or later repeated the course. If you have transfer credits, enter these credits from the institution where you originally took the course.

After you enter transcript information for all colleges attended, you will complete Transcript Review. In Transcript Review you will be asked to identify additional attributes about your coursework including Primary College and courses that are Repeated, Advanced Placement, Other Tests, Honors, and Study Abroad.

I Am Not Adding Any College Transcripts

UNIVERSITY OF CALIFORNIA - SAN DIEGO

Start

Transcript Entry

2/4
Sections Completed

- Colleges Attended ✓
- Transcript Entry ✓
- GPA Entries
- Standardized Tests

✓ **You opted not to add any college transcripts, so there will be no transcripts**

You can add college transcripts for colleges any time before submitting the application. Once the application is submitted, you will not be able to add any colleges and transcripts

Add Your Transcripts

Applicants with a bachelor's degree completed are not required to complete the **Transcript Entry** section. To move on select **I Am Not Adding Any College Transcripts**.

Applicants with a bachelor's degree in progress are required to complete this section and only report **In Progress** and **Planned** courses in the **Transcript Entry** section.

Please note: International applicants will automatically be exempt from completing this section.
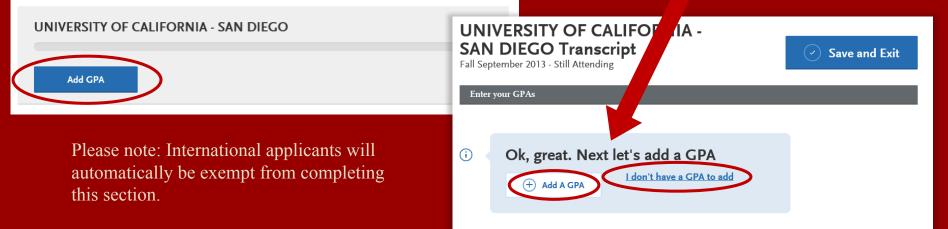
GPA ENTRIES

GPA Entries

Please provide your GPA information for the colleges that you have attended. You may add or update this information at any time prior to submission. The colleges that you previously entered on the "Colleges Attended" page of this application display automatically. If you need to add a new row for a college that you attended (for example, if you completed both undergraduate and graduate coursework at the same college), click the "Add GPA" button.

The GPA information required should be located directly on your transcript, usually toward the top or at the bottom. If this information is not easily identifiable or is not listed, click "Add GPA" button below, then click the "I don't have a GPA to add" link on the next page.

UNIVERSITY OF CALIFORNIA - SAN DIEGO

Add GPA

Adding a GPA in the **GPA Entries** section is optional.

Select the blue **Add GPA** button. You will then be given the option to **add a GPA** or indicate you **don't have a GPA to add**.

UNIVERSITY OF CALIFORNIA - SAN DIEGO Transcript
Fall September 2013 - Still Attending

Save and Exit

Enter your GPAs

Ok, great. Next let's add a GPA

Add A GPA   I don't have a GPA to add

Please note: International applicants will automatically be exempt from completing this section.

GPA ENTRIES CONTINUED

GPA Entries

Please provide your GPA information for the colleges that you have attended. You may add or update this information at any time prior to submission. The colleges that you previously entered on the "Colleges Attended" page of this application display automatically. If you need to add a new row for a college that you attended (for example, if you completed both undergraduate and graduate coursework at the same college), click the "Add GPA" button.

The GPA information required should be located directly on your transcript, usually toward the top or at the bottom. If this information is not easily identifiable or is not listed, click "Add GPA" button below, then click the "I don't have a GPA to add" link on the next page.

UNIVERSITY OF CALIFORNIA - SAN DIEGO ✓

Edit

If you click **I don't have a GPA to add,** then the GPA entries will appear with a green check mark.

UNIVERSITY OF CALIFORNIA - SAN DIEGO Transcript
Fall September 2013 - Still Attending

✓ Save and Exit

Enter your GPAs

SCHOOL LEVEL	TOTAL CREDIT HOURS	GPA	QUALITY POINTS	
Undergrad... ▼	204	2.919	595.48	Save
School Level: Graduate	Total Credit Hours: 26	GPA: 4.0	Quality Points: 104	

ⓘ Ok, great. Next let's add a GPA

⊕ Add A GPA   I don't have a GPA to add

Add a GPA:
1. Select undergraduate, graduate, or other from the **School Level** drop-down menu
2. Enter **Total Credit Hours** completed
3. Enter **GPA**
4. You do not need to enter **Quality Points** since they are automatically calculated
5. Click on **Save**

STANDARDIZED TESTS

Add any tests you have taken or plan to take by selecting **Add Test Score**.

STANDARDIZED TESTS CONTINUED

- Enter date taken and scores received if exam has been completed.

- Enter date exam will be taken if exam has not yet been completed.

APPLICATION DASHBOARD—SUPPORTING INFORMATION

After entering standardized tests, select **My Application** to return to the dashboard.

Select the **Supporting Information** quadrant to provide additional information.
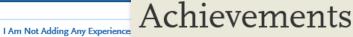
SUPPORTING INFORMATION

Experiences

You may update the information in this section at any time prior to submission. Once you have submitted, you will be able to add more Experiences, but you will not be able to update or delete completed Experiences. Please refer to the Checklist on the program materials section of the application to determine if this section is required for your program application.

List all applicable employment. Include military service but omit summer and part-time work not relevant to your career or academic goal. Indicate your present employer, if now employed.

⊕ **Add an Experience**

I Am Not Adding Any Experience

Experiences include:

- Employment
- Internship
- Volunteer

Achievements

You may update the information in this section at any time prior to submission. Once you have submitted, you will be able to add more Achievements, but you will not be able to update or delete completed Achievements.

For Undergraduate applicants: Achievements are optional, and you may skip ahead by clicking I Am Not Adding Any Achievements. Achievements reported will not be used during the consideration of your application for admission.

⊕ **Add an Achievement**

I Am Not Adding Any Achievements

Achievements include:

- Awards
- Honors
- Presentations
- Publications
- Scholarships

SUPPORTING INFORMATION

Documents

Provide supporting documentation for your application. You may update the information in this section at any time prior to submission. Once you have submitted, you will be able to add more documents if there are optional document uploads available to you, but you will not be able to replace existing document uploads with new versions or delete uploaded documents.

💡 UPLOAD TIPS

Review Uploaded Documents
The uploading process may have altered your formatting. Please review before submitting.

Accepted File Types
.doc, .docx, .pdf, .rtf, .txt, .jpg, .jpeg, .png. The size limit for each file upload is 5MB.

Do Not Password Protect Your Documents
Protected documents will not be sent with your application.

Conceal Your Social Security Number (SSN)
Only use correction fluid or a redacting marker to conceal your SSN before uploading.

If you are a Graduate applicant, and do not intend to apply to a Credential program, please click on 'I Am Not Adding Any Documents' at the bottom of the screen.

Statement of Purpose

You may update this information at any time prior to submission. Once you have submitted, the information on this page cannot be edited.
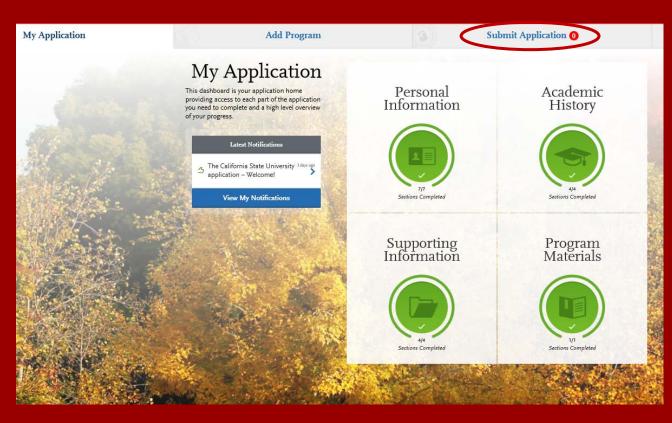
Statement of Purpose

Write a brief statement of purpose describing reason(s) for pursuing graduate or post baccalaureate study. Include any additional information concerning your preparation that is pertinent to the objective specified

Sent directly to department.

28/3700

✓ **Save and Continue**

Documents

Select I Am Not Adding Any Documents at the bottom of page as required documents are requested in the department application.

Statement of Purpose

Your Statement of Purpose is requested in the department application. Please type in: **Sent directly to department** to complete this section.
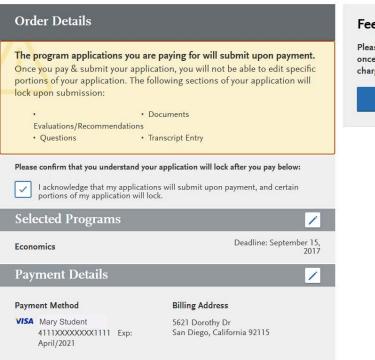
Use the **My Application** tab to check your progress. Once you have reviewed your entries for accuracy and all parts of the application are complete, you are ready to submit your application with payment.

SUBMITTING YOUR PAYMENT

Click **Submit** and enter your payment information.

CONFIRM YOUR ORDER DETAILS

Order Details

The program applications you are paying for will submit upon payment.
Once you pay & submit your application, you will not be able to edit specific portions of your application. The following sections of your application will lock upon submission:

- Evaluations/Recommendations
- Questions
- Documents
- Transcript Entry

Please confirm that you understand your application will lock after you pay below:

☑ I acknowledge that my applications will submit upon payment, and certain portions of my application will lock.

Selected Programs ✎

Economics   Deadline: September 15, 2017

Payment Details ✎

Payment Method

VISA Mary Student
4111XXXXXXXX1111 Exp: April/2021

Billing Address

5621 Dorothy Dr
San Diego, California 92115

Fee Total   **$55.00**

Please do not click the button more than once or refresh this page, or you may be charged twice.
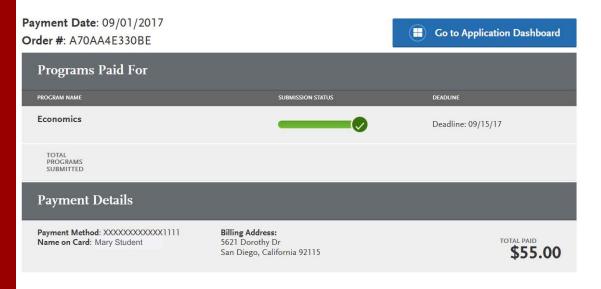
Continue

VIEW YOUR ORDER CONFIRMATION

Pay and Submit your Application

Your Payment Has Been Submitted!

Information on previous payments is available in Payment History under your User Profile.

Payment Date: 09/01/2017
Order #: A70AA4E330BE

Go to Application Dashboard

Programs Paid For

PROGRAM NAME	SUBMISSION STATUS	DEADLINE
Economics	✓	Deadline: 09/15/17
TOTAL PROGRAMS SUBMITTED		

Payment Details

Payment Method: XXXXXXXXXXX1111
Name on Card: Mary Student

Billing Address:
5621 Dorothy Dr
San Diego, California 92115

TOTAL PAID
$55.00

ADDITIONAL SDSU RESOURCES

SDSU Graduate Admissions Office
www.sdsu.edu/admissions/graduate

SDSU Admission Online Application
www.calstate.edu/apply

SDSU WebPortal Application Status Check
www.sdsu.edu/portal

SDSU Graduate Bulletin
www.sdsu.edu/graduatebulletin

Graduate and Research Affairs
gra.sdsu.edu/gra

CSU Admission Information (23 Campuses)
www.calstate.edu

SDSU Housing Information
www.sdsu.edu/housing

SDSU Financial Aid
www.sdsu.edu/financialaid

SDSU Scholarships
www.sdsu.edu/scholarship